

**TOWN OF NEW MILFORD**  
**Parks & Recreation Department**  
**47 Bridge Street**  
**New Milford, CT 06776**  
**(860) 355-6050 – Fax (860) 355-6052**

**POSITION ANNOUNCEMENT March 1, 2017**

**Seasonal Park Maintainer – Part-time**

The Town of New Milford is seeking qualified candidates for the position of Seasonal Park Maintainer. Must be a minimum of 18 years. Must have a CT driver's license and proof of insurance. Applications should be directed to: Town of New Milford Parks & Recreation Department, 47 Bridge Street, New Milford, CT 06776 Phone: 860-355-6050. Fax 860-355-6052. See below for the full job description.

The Town of New Milford is an EOE.

**DATES OF SERVICE:** May - August (13-16 weeks)

**HOURS:** 6:30am – 3:00pm Monday thru Friday

**RATE OF PAY:** \$10.10 - \$11.29 per hour depending on experience.

**CLOSING DATE:** April 1, 2017

**Seasonal Park Maintainer**

Full-Time Seasonal Park Maintainer with the Town of New Milford Parks & Recreation Department. Lawn maintenance, small equipment operation, painting, custodial duties as required. Valid Connecticut Drivers License and ability to lift up to 80 pounds. Must be available to work 40 hours per week, plus occasional evening and weekend overtime. Applications at the Parks & Recreation Department, 47 Bridge Street, New Milford, CT or call 860-355-6050. EOE

**Nature of Work:**

Performs general park maintenance procedures and related work as required.

**Supervision Received:**

Under the direction of the Park Foreman, Park Maintainer I, and the Parks and Recreation Director.

**Job Locations:**

All New Milford park locations and buildings including areas accessible by foot only. Areas of jurisdiction include but not limited to: athletic fields, courts, beaches, playgrounds, nature preserves, picnic areas, trails, ponds, parking lots, side walks, buildings, utilities, storage areas, site amenities, fencing.

**General Duties:**

- Ability to use tools, climb ladders, lift heavy materials, attend to facilities despite inclement weather, shovel snow, shovel clay and sand, clean bathrooms, and remove refuse.
- Must be familiar with the operation of push mowers, weed eaters, backpack blowers, riding mowers, two and four wheel drive vehicles including light truck, dump truck, tractor, field grooming practices and machines, aerators, top dressers, line painting machines, and any and all park maintenance equipment procured for use by the Department.
- Responsible for mowing of fields and parks and all areas relating to turf maintenance including brush-hogging, watering, over-seeding, maintenance of beaches, collection of leaves, pruning of trees, brush cutting, spraying, and mulching of trees and bushes.
- Responsible for repair of equipment, construction of boat docks and picnic tables, carpentry assignments, painting assignments, plumbing assignments, minor electrical repairs, maintenance of ice skating facilities.
- Perform safety inspections of all grounds and facilities.
- Maintain equipment including oil changes, filters, greasing, belts, sharpening of blades.
- All duties that are related to the safe, sanitary, and efficient operation of all park lands and facilities and any other duties related to the parks & Recreation Department.

**Minimum Qualifications – Knowledge, Skills and Abilities:**

- A basic knowledge of parks and recreation maintenance procedures.
- Ability to read and **interpret instructions as safety rules, procedures, operational and maintenance instructions.**
- Ability and willingness to carry out assignments effectively and promptly.
- **Understand directions furnished in written, oral or diagram form. To obtain additional information to clarify the direction not understood.**
- Possess initiative, tact, and a professional attitude towards fellow workers and the public.
- Ability and willingness to work as an effective member of a team.
- Ability to complete minor reports.
- Ability to carry out maintenance and safety inspections.
- Willingness to complete safety instructional courses as requested by the Director.
- Willingness to obtain a chemical safety license and any and all other licenses as required by the Director.
- Must pass a pre-employment drug screening
- Must pass a physical examination
- Must pass a pre-employment background check

- While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and talk or hear. The employee frequently is required to stoop, kneel, crouch, or crawl. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 80 pounds.
- While performing the duties of this job, the employee regularly works outside.
- Works outside in inclement weather. The employee works near moving equipment and/or vehicles and is frequently exposed to vibration and high noise levels when operating or near the equipment. The employee may be exposed to natural occurring toxins and diseases.

**Minimum Qualifications – Education, Training and Experience:**

- High school diploma
- Valid Connecticut State driver's license.
- Must be 18 years of age.

Prior experience in the areas of park maintenance, grounds keeping, landscaping, carpentry, or closely related employment areas is required.

**Hours and Salary:**

The schedule will entail working Monday thru Friday for 40 hours per week between Memorial Day and Labor Day (13-16 weeks). The current hourly rate is \$10.10 - \$11.29 per hour depending on experience.