

The **Town of New Milford** is seeking a responsible individual for a full-time **Driver/Laborer Grade II** with the Highway Department. Current CDL Class B license is required. Two years' experience in operating mowers, backhoe, mini-excavator, tractor, skid steer loader, dump truck, snow plowing, drainage pipe installation. This is a 40 hour a week position plus overtime during weather emergencies. Please mail application and DMV driving history to Personnel Office, 10 Main Street, New Milford, CT 06776. **Closing date for applications: Friday, March 31, 2017. No Fax Responses.**

TOWN OF NEW MILFORD

JOB DESCRIPTION

Public Works Department Laborer Grade II Teamsters – 40 hours

GENERAL STATEMENT OF DUTIES:

Operate light equipment, dump truck, variety of hand tools and power equipment to maintain/construct roadways, storm drainage systems, sanitary sewers and Town property under the directions of the Public Works Superintendent, Foreman, Assistant Foreman, Crew Leaders or Equipment Operator.

SUPERVISION RECEIVED:

Under supervision of the Highway Foreman and the Highway Superintendent.

GENERAL DUTIES:

- Performs daily check of equipment to be operated and assure it is in a safe operating condition. Perform minor maintenance and periodic maintenance to equipment, as required.
- Drive Dump Truck for hauling and spreading materials.
- Load Truck/trucks with materials, equipment needed at the work site, using heavy equipment as appropriate, and drives truck to transport crew, materials, or equipment to work site.
- Set up, load, and operate snow removal equipment, consisting of a truck equipped with adjustable snowplow and sanding unit to keep roads passable and clear of snow/ice during winter snow season.
- Operate self-propelled street sweeper to clean streets, parking areas and load debris into truck.
- Drive tractor with mower attachment to cut grass along rights of way and Town property to maintain vehicle sight lines and keep Town property in a presentable condition.
- Operates wheel mounted backhoe, dig ditches, back blade, and level.

- Operates small, steel wheel roller, compact asphalt and soil.
- Drives truck/trailer, combination load, unload, haul construction equipment and materials.
- Cut up downed trees or branches and remove standing brush or trees with power equipment and hand tools, as directed.
- Patch roads, pave roads, remove/ install curbing, sweep roadways and operate construction/maintenance related equipment as directed.
- Construct maintain and clean catch basins, culverts, drainage ditches and other stone drainage related structures.
- Install/replace street and traffic control signs, as directed.
- Move files, shelving, books, office equipment and furniture as required.
- Grade and rake top soil, using Town or leased equipment.
- Install new or replaced existing guide/guard rail systems, as required.
- Report unsafe roadway/Town property conditions to Public Works Superintendent.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to read and interpret instruction as safety rules, procedures, operational and maintenance instructions.
- Understand directions furnished in written, oral or diagram form. To obtain additional information to clarify the direction not understood.
- While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and talk or hear. The employee frequently is required to stoop, kneel, crouch, or crawl. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 80 pounds.
- While performing the duties of this job, the employee regularly works outside the highway facility and occasionally works outside in inclement weather. The employee works near moving equipment and/or vehicles and is frequently exposed to vibration and high noise levels when operating or near the equipment. The employee may be exposed to natural occurring toxins and diseases.

EDUCATION, TRAINING AND EXPERIENCE:

High School Diploma or general education degree (GED- or working toward) combined with a minimum of three years experience in the construction/maintenance of roadways and associated stone drainage systems.

Must possess and maintain a valid Class B driver's license.

(The above description lists only those job duties necessary for salary evaluation and does not include each and every job duty requirement.)

The Town of New Milford is an Equal Opportunity Employer.

Updated by Personnel, July 1, 2005