



# **Town of New Milford**

## **Personnel Department**

10 Main Street, New Milford, CT 06776  
Telephone (860)-355-6089 – Fax (860)-355-6031

### **JOB CLASSIFICATION DESCRIPTION**

**Job Title:** Mechanic II

**Department:** Public Works

Teamsters Union – 40 hr/wk

**General Statement of Duties:**

Repairs, rebuilds, modifies, and adapts equipment, machinery and vehicles to meet the town needs.

**Supervision Received:**

Under the direct supervision of the Head Mechanic and the general supervision of the Superintendent of Public Works.

**General Duties:**

- Other duties may be assigned.
- Performs diagnosis tests on equipment as needed with instructions and supervision.
- Thorough knowledge of replacing engine components, electric equipment, hydraulic equipment and structure members.
- Works with hands, power tools, gas welder, electric welder and burring equipment as well as precision measuring equipment.
- Works on small power equipment (mowers & chain saws) gas & diesel engines. Performs a variety of duties related to equipment maintenance.
- Set up, load and operate snow removal equipment, consisting of a truck equipped with adjustable snowplow and sanding unit to keep roads passable and clear of snow/ice during winter snow season.
- Keeps record of time worked on each project.
- Work as a member on highway repairs, driver, laborer and other related duties as needed. Cleans tools and working area. Performs other routine duties.

**Knowledge, Skills and Abilities:**

- Ability to read and interpret instructions, safety rules and maintenance manuals.
- Ability to understand directions in written, oral or diagram form. Obtain additional information to clarify directions not understood.
- While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and

stoop, kneel, crouch, or crawl. The employee frequently is required to climb or balance and talk or hear. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds.

- While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and toxic or caustic chemicals. The employee is frequently exposed to fumes or airborne particles and outside weather conditions. The employee is occasionally exposed to risk of electrical shock and vibration. The noise level in the work environment is usually moderate.

**Education, Skills and Abilities:**

- High School Diploma (GED- or working toward) combined with a minimum two years experience in maintenance of heavy vehicles and equipment.
- Must possess and maintain a valid Commercial Driver's License Class B.
- Veterans preferred.

**(The above description lists only those job duties necessary for salary evaluation and does not include each and every job duty requirement.)**

**Working Conditions, Physical and Mental Requirements:** Occasionally may be exposed to inclement weather in carrying out duties. Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

**Frequency: Place an “X” in each box that is appropriate to your job.**

<b>NEVER (N)</b>	<b>OCCASIONALLY (O)</b>				<b>FREQUENTLY (F)</b>	<b>CONSTANTLY (C)</b>			
0 % of Shift	1-33% of Shift				34-66% of Shift	67-100% of Shift			
<b>Frequency:</b>	<b>N</b>	<b>O</b>	<b>F</b>	<b>C</b>	<b>Frequency:</b>	<b>N</b>	<b>O</b>	<b>F</b>	<b>C</b>
<b>Physical Demands:</b>					Depth Perception				X
Standing				X	Color Distinction				X
Walking				X	Peripheral Vision				X
Sitting			X		Driving		X		
Lifting			X		<b>Physical Strength:</b>				
Carrying			X		Little Physical Effort (-10 lbs.)			X	
Pushing			X		Light Work (-20 lbs.)			X	
Pulling			X		Medium Work (20-50 lbs.)			X	
Climbing		X			Heavy Work (50-100 lbs.)			X	
Balancing		X			Very Heavy Work (100+ lbs.)		X		
Stooping		X			<b>Environmental Conditions:</b>				
Kneeling		X			Cold (50 degrees F or less)		X		
Crouching		X			Heat (90 degrees F or more)		X		
Crawling		X			Temperature Changes			X	
Reaching			X		Wetness		X		
Handling			X		Humidity		X		
Grasping			X		Extreme Noise or Vibration		X		
Twisting			X		Exposure to Chemicals			X	
Feeling			X		Exposure to Gases and Fumes			X	
Talking			X		Exposure to Unpleasant Odors		X		
Hearing				X	Exposure to bodily fluids		X		
Repetitive Motion			X		Exposure to dampness		X		
Hand/Eye/Foot Coordination				X	Confinement to a Small/Restricting Area		X		
Visual Acuity/Near				X	Mechanical Hazards			X	
Visual Acuity/Far				X	Physical danger		X		

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The Town of New Milford is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the Town when necessary.

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**Updated by Personnel, 7/1/05**

**Updated by Personnel/ 5/10/2024**