

The Town of New Milford is hiring! The Town of New Milford Parks and Recreation Department is currently accepting applications for the position listed below. Qualified and interested applicants should submit a resume, references and a completed Town of New Milford employment application to [Personnel@newmilford.org](mailto:Personnel@newmilford.org).



## Town of New Milford Parks & Recreation Department

2 Pickett District Road, New Milford, CT 06776  
Telephone (860)-355-6050 – Fax (860)-355-6052

### JOB CLASSIFICATION DESCRIPTION

#### Job Description: Seasonal Softball Umpire

**POSITION TITLE:** Seasonal Softball Umpire

**REPORTS TO:** Umpire Coordinator, Softball Coordinator and the Director of Parks & Recreation

**LOCATION:** John Pettibone Community Center

**RATE:** \$40/per game. The summer Adult Softball League games are scheduled on Monday through Friday in the evenings from April through August. The fall Co-ed Softball League games are scheduled on Sundays from September through November.

#### **Position Responsibilities:**

- Umpiring of Adult Women and Men and Adult Coed Recreation Softball Leagues
- Maintain a high level of professionalism and customer service
- Enforce Park and League rules
- Make decisions regarding the cancellation of games due to weather conditions of safety concerns
- Ability to penalize and defuse unsportsmanlike behavior per the rules
- Keep game score and records
- Controlling the softball games and to ensure the safety of all participants during the games
- Umpiring of Adult Women and Men and Adult Coed Recreation Softball Leagues
- Installation and removal of bases
- Turning athletic field lights on and off as required and securing of facility at the end of the night
- Use of appropriate signals and mechanics
- Perform other duties as assigned

#### **Knowledge, Skills, and Abilities Required:**

- Ability to work well with others
- A solid knowledge of softball rules
- Ability to effectively communicate in a positive manner with the public
- Ability to control large groups of people calmly and effectively

- Must be at least 18 years old

**Preferred Qualifications:**

- Experience coaching or playing softball
- Current USA Softball Umpire Certification

**Physical Requirements:**

- Ability to work in a wide variety of environment, including extreme heat, cold and rain
- Ability to stand and crouch for long periods of time
- Ability to push, pull, carry, run, and lift a minimum of 25 pounds

This description lists only those job duties necessary for salary evaluation and does not include each and every job requirement.

The Town of New Milford is an Equal Opportunity Employer.

**Working Conditions, Physical and Mental Requirements:** Occasionally may be exposed to inclement weather in carrying out duties. Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

**Frequency: Place an "X" in each box that is appropriate to your job.**

NEVER (N) 0 % of Shift	OCCASIONALLY (O) 1-33% of Shift				FREQUENTLY (F) 34-66% of Shift				CONSTANTLY (C) 67-100% of Shift			
Frequency:	N	O	F	C	Frequency:	N	O	F	C			
<b>Physical Demands:</b>					Depth Perception				X			
Standing				X	Color Distinction				X			
Walking				X	Peripheral Vision				X			
Sitting		X			Driving	X						
Lifting		X			<b>Physical Strength:</b>							
Carrying		X			Little Physical Effort (-10 lbs.)			X				
Pushing		X			Light Work (-20 lbs.)		X					
Pulling		X			Medium Work (20-50 lbs.)		X					
Climbing		X			Heavy Work (50-100 lbs.)		X					
Balancing		X			Very Heavy Work (100+ lbs.)	X						
Stooping		X			<b>Environmental Conditions:</b>							
Kneeling			X		Cold (50 degrees F or less)		X					
Crouching			X		Heat (90 degrees F or more)		X					
Crawling		X			Temperature Changes			X				
Reaching			X		Wetness		X					
Handling			X		Humidity		X					
Grasping			X		Extreme Noise or Vibration		X					
Twisting			X		Exposure to Chemicals		X					
Feeling			X		Exposure to Gases and Fumes		X					
Talking			X		Exposure to Unpleasant Odors		X					
Hearing				X	Exposure to bodily fluids		X					
Repetitive Motion			X		Exposure to dampness		X					

Hand/Eye/Foot Coordination				X	Confinement to a Small/Restricting Area		X		
Visual Acuity/Near				X	Mechanical Hazards		X		
Visual Acuity/Far				X	Physical danger		X		

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The Town of New Milford is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the Town when necessary.