



Adult Volunteer Application For New Milford Social Services



Thank you for offering your time to volunteer with us. Volunteering is one of the most important aspects of a community that is strong and unified. It gives its members a chance to feel involved, to help others, and give back for a good deed done for them. We value this idea of volunteering. We welcome volunteers interested in lending their talents, time, and compassion. We will do our best to match your interest, skills, and availability.

Our promise to you is to treat you with appreciation and respect, and to offer a meaningful opportunity while you are assisting us in ensuring that our programs are successful in meeting the needs of our clients. There is an expectation that all volunteers will treat each individual and family with dignity, respect, and compassion, and to keep the identity of our clients confidential as well as any situation you may become aware of as a volunteer. Please sign below as an indication of understanding of this expectation and your intention to follow this request.

Thank you,

JB

The staff of New Milford Social Services

I have read & understand the above statements. I promise to keep privileged information confidential:

Printed Name _____

Date _____



Signature _____

.....

Please fill out this application completely and **return/mail** to **New Milford Social Services, 2 Pickett District Road, New Milford, CT 06776** or by email: **socialservices@newmilfordct.gov**. *Any questions, please call 860-355-6079 x2, for Wanda Fyler, our Program and Volunteer Coordinator. Town policy does require that all potential volunteers over the age of 18 be fingerprinted by our local police for the specific purpose of volunteering for a department of the town of New Milford. There is no cost to the volunteer and there are procedure guidelines available.*

The majority of our volunteer help is in the Food Bank or for seasonal events and activities. The ability to lift and bend is essential to fulfilling the duties involved with these programs. Most volunteer opportunities are offered during our regular office hours of Monday through Friday, 8am-4pm. There are occasional events that do take place on a selected weekend or evening. Please understand that there may not be an immediate volunteer opportunity available, however, we will attempt to communicate to all volunteers as a food bank position becomes available or an event is in need of a volunteer. If at all possible, please list an email address. This is the best way of relaying important information to a group and attaching any pertinent information. All email addresses will be kept confidential.

If you are a student under the age of 18, a "Parental Permission Form" must also be completed. If you are a student or member of a community group requiring community service hours, there is a "Community Service Contract" that must be completed and signed. All potential volunteers of any age must also sign the "Volunteer/Community Service Agreement".

Please understand that town policy does not permit us to offer volunteer services to individuals assigned community service by the court or in anticipation of a court order.

Please fill out the following information:

Print Name: _____ Date of Birth: _____

Address: _____

Contact Numbers: (H) _____ (C) _____

Best phone # to contact you? _____ Do you have an answering machine/voice mail? _____

Email address (please print clearly): _____

(Please note that our volunteers hours generally run 8:30am-4:30pm, M-F, unless there is a special event)

Availability: M T W TH F Sat. * / Morning * Afternoon * Anytime
(Check all that apply)
Weekly * Biweekly * Monthly * Special Events

Best hours of availability: _____

Can you lift at least 20-25lbs? _____

Can you bend? _____

Can you stand for a long period of time? _____

Can you sit for long period of time? _____

Do you have any other limitations you us to know? _____

Special Interests/Skills/Information you would like to share with us and reason for volunteering:

PLEASE CHECK OFF ALL THAT APPLY: (please understand that we may not always have openings in each category)

_____ **Food Bank Distribution (available primarily on Thursdays)**
Circle all that apply: Mornings Afternoons Only as Substitute

_____ **Food Pantry (sorting/stocking shelves) (most need is on Mon/Tues/Weds.)**
Best available days: _____

_____ **Assist with Bread pickup (most need is on Mon/Tues/Wed/Thurs mornings)**
Best available days: _____

_____ **Assist with Vegetable pickup (seasonal)**
Best available days: _____

_____ **Assist with Food Donation pick up**
Best available days: _____

_____ **Office help, clerical**
Best available days: _____

_____ **Seasonal programming and Special events (Santa Fund, Walk a Mile, Stamp Out Hunger, BTS, etc.)**
(Circle all that apply): *Morning * Afternoons *Early Evenings *Weekends



TOWN OF NEW MILFORD
2 Pickett District Rd
NEW MILFORD, CT 06776

VOLUNTEER/ COMMUNITY SERVICE AGREEMENT

In consideration of being permitted to satisfy all or part of Volunteer's community service for the Town of New Milford, and in further consideration of the Town that the Volunteer is providing or has provided such service, the undersigned Volunteer does, by these presents, for him/herself and his/her heirs, administrators, executors and assigns, hold the Town of New Milford, its agents, servants, officers, officials and employees free, harmless and indemnified from any and all claims (including personal injury, death and workers' compensation claims), lawsuits, losses, damages, judgments, whatsoever (collectively referred to hereinafter as "Claim") for injury or property damage to him/herself and/or to any third person(s) and/or firm(s) as may arise or be alleged to have arisen, in connection with the performance, failure to perform or improper performance of Volunteer services to or on behalf of the Town.

Volunteer understands and agrees that the Volunteer shall immediately report any injury or claimed injury to the appropriate supervisor, and Volunteer fully understands and agrees that, as a Volunteer, and not an employee of the Town of New Milford or its agents, servants and employees, Volunteer is not provided Workers Compensation benefits or coverage.

Volunteer further agrees to indemnify the Town for all costs it may incur in the defense (including without limitation, attorney's fees) of any Claim(s) brought or made by Volunteer, his/her heirs, Administrators, executors and assigns and/or any third person(s) and/or firm(s) in connection with Volunteer's service. In addition to the foregoing, the Volunteer promises to promptly pay the Town for any damage caused by the Volunteer to equipment or other property owned or leased by the Town, and that should Volunteer be assigned a task and is uncomfortable using an article of equipment, Volunteer may decline to use the equipment or ask for training in its use.

Dated at New Milford, this _____ day of _____, 20_____

****ALL VOLUNTEERS MUST SIGN**

Signature of Volunteer

Print name of Volunteer

Telephone number

Street Address

Town

State

Zip Code

Name and telephone number of Community Service
Supervisor/Coordinator (if applicable)

Name of Educational Institution/Community Organization
(If applicable)