

## **Section 145-060      Application Procedures**

Unless otherwise provided in this regulation, no sign shall be established, constructed, reconstructed, enlarged, extended, moved or structurally altered until a zoning permit has been issued for such sign. Every application for a sign permit shall include the following information and exhibits in addition to a completed sign application form:

1. For a freestanding sign, a plot plan depicting the proposed location of the freestanding sign on the lot.
2. For a wall or wall-hung sign, an illustration of the location of the wall/wall-hung sign on the building.
3. A rendering showing the design, area, height, width, structural details, dimensions and lighting of the proposed sign.
4. Any other information deemed necessary by the Zoning Enforcement Officer to issue the permit.