



Town of New Milford

Mayor's Office

Short Term Rental Renewal Form

10 Main Street

New Milford CT 06776

860-355-6010

In order to renew your permit for short term rental, please complete the following questionnaire. If you have any questions please contact the Mayor's Office @ 860-355-6010 or mayor @newmilfordct.gov

PERMIT NUMBER: _____

1. Address of short term rental: _____

2. Do you intend to renew your short term rental permit at this location? **YES or NO**

3. Has there been any change in ownership: if yes, please explain _____

4. Please fill out the following fields with the most current information:

Owner's Name: _____ Owner's Address: _____

Owner's phone: _____ Owner's Email: _____

Local Representative Name or Property Manager: _____

Phone Number: _____ Email Address: _____

5. This Short Term Rental is rented through:

Online Travel agency select and provide the listing number

(Please circle) Airbnb, Expedia, and Evolve, Booking.com or other (please provide details)

Listing Number: _____

Property Management Company (please circle) **YES or NO**

If yes, please provide the following:

Company Name: _____

Address: _____

Email: _____

Contact Name: _____

Phone Number: _____

6. Have there been any changes to the property in the last 12 months? YES or NO

If yes, please describe:

7. Type of Property:

☐ Single Family Home

☐ Two-Family Home

☐ Condominium

☐ Apartment

☐ Other please provide details _____

8. Property and Safety Information

Please check all that apply:

☐ Working smoke detectors are installed and batteries checked regularly?

☐ Working carbon monoxide detectors are installed and batteries checked regularly?

☐ A fire extinguisher(s) is/are available and accessible?

☐ Emergency exits are maintained and accessible?

9. Property Compliance

Are there any outstanding zoning, building, fire, health or property maintenance violations associated with the property? **YES OR NO** (if yes please explain) _____

10. OWNER CERTIFICATION

I certify that the information provided in this renewal form is true and accurate to the best of my knowledge.

I understand that the renewal of a short term rental does not exempt the property owner or property from complying with applicable Town ordinances, zoning requirements, building and fire codes, health regulations, and other applicable local or state requirements.

I understand I am responsible for maintaining accurate contact information and for notifying the Town of any material changes to the information contained in this Short Term Renewal.

Property Owner Name (Print): _____

Property Owner Signature: _____

Date: _____